
APPLICANT NAME



CENTRAL FLORIDA CHRISTIAN ACADEMY

EDUCATE • INSPIRE • EQUIP

CFCA EMPLOYMENT APPLICATION

CFCA MISSION STATEMENT

The purpose of Central Florida Christian Academy as a ministry of the Church at the Cross is to glorify God by partnering with families to educate, inspire and equip every student to know and serve Jesus Christ among all nations by the power of the Holy Spirit.

- 1. THE SCRIPTURES:** I believe that the entire Bible, all 66 books of the combined Old and New Testaments, are verbally inspired by God and are inerrant in the original writings. Through the providence of God, the Word of God has been protected and preserved, and is the only infallible and authoritative rule of faith and practice. (2 Timothy 3:16-17; 2 Peter 1:20-21)
- 2. GOD:** I believe that there is only one true, living, sovereign, holy, and eternally existent God. He exists in three co-equal persons – Father, Son, and Holy Spirit – each being a distinct person and with a distinct function, but all of one essence and all possessing the same nature, perfection, and attributes. The triune God is the creator and sustainer of all things, the source of all truth, and is worthy of worship, confidence, and obedience. (Deuteronomy 6:4-5; Genesis 1:31)
- 3. JESUS CHRIST:** I believe that Jesus Christ is God. He was conceived by the Holy Spirit; born of a virgin, lived a sinless life, performed many miracles, shed His blood on the cross to pay the debt for our sins, was buried, bodily resurrected, and ascended to the right hand of the Father; and will return literally, visibly, and personally in glory and power. (John 1:13,14; Matthew 1:18-25; Philippians 2:5-9; Colossians 1:15; 1 Corinthians 15:1-8; Acts 1:11)
- 4. HOLY SPIRIT:** I believe that the Holy Spirit is God, co-equal and co-existent with the Father and the Son. He is the chief convicter of sin, the chief agent of regeneration and sanctification. The Holy Spirit lives within every believer and empowers every believer to live a godly life. (John 14:16-19; 16:7-15; 1 Corinthians 6:19-20; Romans 8:9-11; Titus 3:5)
- 5. MANKIND:** I believe that in the beginning God created mankind in His image, and man is not in any sense the product of evolution. Mankind was originally created with the ability to live perfectly for God's glory. (Genesis 1:27, 31)
- 6. SIN:** I believe that Adam, the first man, sinned by disobedience. This act resulted in the fall of all mankind; therefore, all people have sinned and lost their ability to live for the glory of God. Every person's sin incurs both physical and spiritual death until there is forgiveness and salvation by the grace of God. (Genesis 3:1-24; Romans 3:10-23, 5:12-21, 6:23)
- 7. SALVATION:** I believe the salvation of lost and sinful people is a free gift of God's grace apart from human works, based solely upon Christ's vicarious and atoning death, effected by the regenerating work of the Holy Spirit, and received only through faith in the person and finished work of Jesus Christ on the cross and His resurrection from death. (Ephesians 2:8-10; 2 Corinthians 5:21)
- 8. THE CHURCH:** I believe that the church is the body of Christ and the family of God. It is made up of saved and baptized believers, who regularly join together for worship, fellowship, and ministry. (Matthew 16:18; 1 Corinthians 12:12-14; Hebrews 10:25)
- 9. EVANGELISM:** I believe that it is the responsibility and privilege of every Christian to proclaim the good news of Jesus Christ and to seek to make growing disciples. (Matthew 28:18-20; Acts 1:8)
- 10. THE HOME:** In addition to these important beliefs, I also believe that God has given the parents and the home the responsibility to bring up their children in the nurture and admonition of the Lord (Ephesians 6:4; Proverbs 22:6). I believe that a consistent and while education will occur when home, church and school work closely together and are in agreement on the basic concepts of life.

After reading the Statement of Faith, indicate your degree of support below by selecting/explaining the answer that most closely reflects your support.

____ I fully support the Statement as written without any reservations.

____ I support the Statement except for the area(s) listed and explained on a separate sheet.

The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

____ I strongly hold doctrines that are not in the Statement (e.g., instrumental music should not be a part of a worship service; you should not eat pork). Please describe on a separate sheet.

Your interest in Central Florida Christian Academy is appreciated and if an opening occurs for which it appears you may qualify, your application will be thoroughly reviewed. If there is continued interest in your candidacy, we will arrange for a personal interview. We may contact your references.

Upon submission of this application, you must include:

____ A copy of your resume. ____ A copy of your college transcript(s) and any certificates.

____ Three professional references, one being your most recent/current employer (please use provided forms).

Please email resume, transcript(s), certificates, references (current employer) and application to samwalker@catcorlando.com.

Position Desired: _____

Availability: _____ Date Available: _____ Grade Level Preference: _____

Subject(s) Preference: _____ How did you learn of this position? _____

Are there any commitments that may prevent you from meeting this position's requirements? _____ If yes, please explain below:

APPLICANT INFORMATION

Full Name: _____ Salutation: _____

Street Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Email: _____

EDUCATIONAL BACKGROUND

High School	City/State/Zip	Year of Completion
-------------	----------------	--------------------

College/University	Degree Earned	Major/Minor	Year of Completion
--------------------	---------------	-------------	--------------------

College/University	Degree Earned	Major/Minor	Year of Completion
--------------------	---------------	-------------	--------------------

College/University	Degree Earned	Major/Minor	Year of Completion
--------------------	---------------	-------------	--------------------

List memberships, offices, and honors obtained (as appropriate):

High School: _____

College: _____

Additional: _____

PERSONAL INFORMATION

Being a Christian role model in all aspects of life is a major requirement for this position. The Bible is our standard for marriage and sexual conduct. It is a bonafide occupational requirement for staff to live by those standards.

Marital Status: _____ Years Married: _____

**Please attach an explanation in a separate document if divorced or re-married.*

Spouse's Name: _____ Occupation: _____

Our school committee has adopted the policy that all children of the faculty may attend CFCA with a substantial discount.

(Optional) Please list chronologically all children under 18 years of age living with the family.

Name	Age	Current Grade
------	-----	---------------

Name	Age	Current Grade
------	-----	---------------

Name	Age	Current Grade
------	-----	---------------

Name	Age	Current Grade
------	-----	---------------

What was your most recent annual salary? _____ How many days have you missed for illness in the past three years? _____

PERSONAL BACKGROUND

If you answer "Yes" to any of the questions in the next section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.

Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer? _____

Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer's sexual misconduct or harassment policy? _____

Have you ever been charged in civil or criminal proceedings with improprieties regarding children? _____

Have you ever entered a plea of guilty, a plea of "no contest" (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense? _____

Have you ever been suspended, discharged, or resigned in lieu of discharge from any position? _____

TEACHING QUALIFICATIONS

Do you hold a valid teaching certificate? _____ From what State? _____

Certification Number: _____

In what areas are you specifically certified to teach? _____

Do you hold an ACSI Certification? _____ Which Kind? _____ Certification Number: _____

In what areas are you specifically certified to teach? _____

****If state and/or ACSI certified, please attach a copy of the certificate.***

(Teaching Candidates Only) Please list your teaching experience, starting with most recent experience.

School	Grades/Subject	Dates of Service
--------	----------------	------------------

School	Grades/Subject	Dates of Service
--------	----------------	------------------

School	Grades/Subject	Dates of Service
--------	----------------	------------------

School	Grades/Subject	Dates of Service
--------	----------------	------------------

School	Grades/Subject	Dates of Service
--------	----------------	------------------

Number of years teaching experience: Public: _____ Christian: _____ Total: _____

List any conferences or seminars you have lead:

Please list activities or sports that you would be capable and willing to direct, sponsor, advise, or coach. (indicate grade or levels):

TEACHING PHILOSOPHY

**Teaching candidates only* required to answer this section

CFCA holds that the aim of Christian Education is to teach students how to live for God in a non-Christian world. What does it mean to you to teach a Christian world view?

What is the role of the parent in the education of their children?

If a student came to you and wanted you to pray with him/her to receive the Lord, how would you proceed and follow up?

What are the main characteristics that distinguish a Christian school from a public school?

What do you consider to be the proper classroom atmosphere for learning?

Why are you interested in teaching at CFCA?

Is there any additional information you would like to present regarding your candidacy for this position?

CHRISTIAN BACKGROUND

I believe the Bible is the ONLY inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth. _____

Present Church _____ Number of Years Attended: _____

What church activities or other opportunities for service are you involved in and to what degree of regularity?

Briefly give your testimony and statement of your personal relationship to Jesus Christ.

CURRENT ISSUES

We live in a pluralistic society with many conflicting beliefs and values. As a teacher your students may ask you specific questions about controversial issues. Your answers **will** come from your personal convictions. We need to know the views of those that would be Christian role models for our children. Please share your personal convictions as a Christian below:

Wine, beer and other alcoholic beverages:

Smoking and chewing tobacco:

Marijuana and other non-prescription drugs:

Entertainment (music/dancing):

Premarital sex:

Divorce and remarriage:

Abortion:

Homosexuality:

Sexual activity outside Christian marriage:

Gossip:

Lying /cheating:

Do you have a personal testimony regarding any of the above items that you would like to share?

EMPLOYMENT HISTORY

All previous employers must be contacted prior to employment. Please list all employment history, including contact information.

Employer: _____

Position: _____

Address, City, ST, Zip: _____

Supervisor's Name and Phone Number: _____

Reason for Leaving: _____

Dates of Employment: _____

Employer: _____

Position: _____

Address, City, ST, Zip: _____

Supervisor's Name and Phone Number: _____

Reason for Leaving: _____

Dates of Employment: _____

Employer: _____

Position: _____

Address, City, ST, Zip: _____

Supervisor's Name and Phone Number: _____

Reason for Leaving: _____

Dates of Employment: _____

Employer: _____

Position: _____

Address, City, ST, Zip: _____

Supervisor's Name and Phone Number: _____

Reason for Leaving: _____

Dates of Employment: _____

CFCA EMPLOYMENT REFERENCE FORM

Applicant Name: _____ Evaluator Name: _____
 Email: _____ Email: _____
 Position applying for: _____ Phone: _____
 Applicant Signature: _____ Title: _____
 I authorize you to provide CFCA with this information. School/Business: _____

**The person named above has applied for a position at Central Florida Christian Academy and listed you as a reference.
 Please complete the sections below and email this reference form to samwalker@catcorlando.org.**

Rating: 5=Extremely Competent 4=Very Competent 3=Competent 2=Less than Competent 1=Not Observed/Unknown					
PROFESSIONAL / PERSONAL QUALITIES	5	4	3	2	1
Quality of Work/Work Habits					
Ability to Work with Others					
Ability to Learn					
Dependability / Attendance					
Attitude					
Judgement / Common Sense					
Initiative					
TEACHER DIMENSIONS (Complete for Teacher Applicants)	5	4	3	2	1
Planning (content, coverage, utilization of instructional materials, goal focusing)					
Management of Student Conduct (rule explication and monitoring, overlapping-dealing with deviant behavior while teaching, group alert, movement smoothness/slowdown and praise)					
Instructional Organization and Development (efficient use of time, review of subject, lesson development, teacher feedback and management of seatwork/homework)					
Presentation of Matter (presentation of conceptual knowledge, explanatory knowledge, academic rule knowledge and presentation of value knowledge)					
Verbal and Nonverbal Communication (control of discourse, emphasis task attraction and challenge, speech and body language)					
Testing (preparation for testing, test administration and formative feedback)					

PLEASE PROVIDE REQUESTED INFORMATION BELOW:

Please select one of the following: _____ Dates of Employment/time known: From: _____ To: _____

Applicant's position: _____ If applicant left your organization, why?: _____

Are you aware of any reason this applicant should not work with children/students?: _____ If yes, please explain on separate sheet.

If a vacancy arose in your school/business for which the applicant was qualified, would you recommend them for employment?: _____

Additional Comments: _____

Evaluator Signature: _____ Date: _____